### Preparation of documentation in advance

Reviewing large amount of documentation during clearance procedures takes long time, that is why Revenue Service offers possibility to prepare documentation in advance before import of the goods. You can use this service via web-site **www.rs.ge** with your authorized account.

### **Placing Money on Deposit**

You can place money on deposit in advance at Revenue Service account and submit the application about service usage online from taxpayer's portal on the official webpage of Revenue Service:

#### www.rs.ge

Price of the service rendered by Revenue Service (clearance of goods) will be charged automatically (except of the preliminary declaration).

## Advantage

You will no longer have to submit a receipt confirming the payment of the service fee.

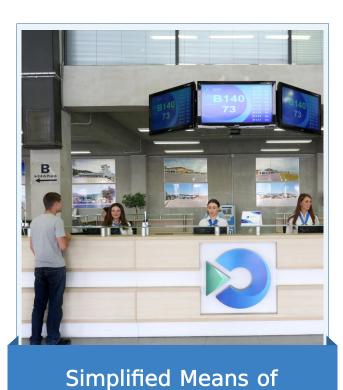




www.rs.ge







Fair, Simple and Reliable

Clearance of Goods

In order to save time when placing the goods under import commodity operations, in addition to standard clearance procedures, (which implies submitting the goods at custom control zone after importing the goods at the territory of Georgia, after which the documents are submitted physically at the clearance point (at the customs clearance zones or at the division of goods clearance service)) you may refer to simplified means of clearance of goods as well.

#### Preliminary declaration

It is possible to preliminarily declare goods under import commodity operation, before importing goods at customs territory of Georgia. It is possible to submit documents for registering declaration:

Online - without leaving office, via official web-site of Revenue Service www.rs.ge by loading documents from taxpayer's portal. The customs-officer will fill in declaration and then return electronic version of filled declaration via web-site.



#### In Service-centers of Service Department

- ▶ Tbilisi:
  - № 68a ave. Kostava, service-center of Vake-saburtalo:
  - Nº 1 str. Srajishvili, Gldani-Nadzaladevi service-center:
  - № 4 str. Gulua, Isani-Samgori service-center;
- Kutaisi:
  - Nº 5 str. Javakhishvili, Kutaisi service-center;
- Zugdidi:
  - № 1 str.Gamarjveba, Zugdidi Service-center.
- By submitting documentation at Customs Clearance Zone, or other location of clearance.
- Declaration can be registered by person with access to ASYCUDA.

After crossing the border of Georgia by vehicle, the corridor color is selected by risks management system at the custom checkpoint. In case of **green** and **blue** corridors, the goods clearance is completed at the custom checkpoint. In case of **yellow** corridor, the goods are placed at custom control zone or on the territory agreed with customs. In case of **red** corridor, in order to conduct post clearance procedures, the goods are placed at custom control zone.

#### Additional advantages

Clearance of preliminary declared goods is being conducted by priority rule, in maximally tightened dates. Import taxes will be paid not later than 15 calendar days after release of goods; in case of online declaration, established tariffs for service rendering in non-working hours are not doubled; application on entering changes in registered declaration can be submitted online (before importing the goods at the custom territory of Georgia).

# Submitting Declaration without leaving the office

After submitting the goods to be placed under import commodity operation, at customs clearance zone, Customs officer will send you the scanned versions of attached documents at your request. Upon your consent you can submit the mentioned documentation online via taxpayer's portal. The customer-officer will fill and register the declaration, then send you the information about corridor color and measures to be conducted further.

# Online Queue at Customs Clearance Zone "Tbilisi"

If you cannot use online declaration system, and in order to avoid queuing at customs clearance zone, you can book ticket in advance on the following website: www.rs.ge. After a few minutes you will get information about your queue ticket number and approximate time of your call. This service is available only during working hours.

